

S t u d e n t S u c c e s s

SHORELINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING

AGENDA

Thursday, May 24, 2018
West Marin School
11550 State Route One, Point Reyes

We welcome you to this evening's meeting. The public may provide information and ask questions relevant to agenda items at the time those items are under consideration. We would appreciate it if you would identify yourself by name when addressing the Board. Speakers are limited to four minutes each. Copies of the agenda are located on the agenda table

1. Formal opening and call to order 6:00 p.m. – Small Gym
2. Roll call
3. Approval and adoption of agenda **ACTION**
4. Flag Salute
5. Persons desiring to address the Board on items not on the agenda. The Board will listen to your comments but are unable to engage in a discussion.
6. Consider approval of West Marin School's 8th grade overnight field trip to Sacramento 5/30-6/1 **ACTION**
7. Consider approval of unpaid leave request from Sophia Gregaru, para educator at Tomales Elementary School from August 15 to December 21, 2018 **ACTION**
8. Consider approval of the legal services agreement between Shoreline USD and Jones Hall for potential General Obligation Bond election at a pre-election cost of \$5,000 **ACTION**
9. Public Hearing regarding review of the 2018-19 Local Control Accountability Plan (LCAP) **INFORMATION**
10. Public Hearing regarding review of the 2018-19 Preliminary Budget and Budget Reserves **INFORMATION**

Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Jeannie Moody at (707) 878-2225 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Written materials for open session items that are distributed to the Board of Trustees within 72 hours of the board meeting are available for public inspection immediately upon distribution at the district office, 10 John Street, Tomales

**SHORELINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES**

2018

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VICE PRESIDENT	CLARETTE MCDONALD
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STUDENT REPRESENTATIVE	LAUREN NUNES
SECRETARY	BOB RAINES

SHORELINE UNIFIED SCHOOL DISTRICT
2018 REGULAR BOARD MEETING CALENDAR

January 18, 2018	-	West Marin School
February 15, 2018 (8:30 am)	-	Tomales High School
March 15, 2018	-	West Marin School
April 19, 2018	-	Tomales High School
May 17, 2018	-	Bodega Bay School
May 24, 2018	-	West Marin School
June 21, 2018	-	Tomales High School
July 19, 2018	-	West Marin School
August 16, 2018	-	Tomales High School
September 20, 2018	-	West Marin School
October 18, 2018	-	Tomales Elementary School
November 15, 2018	-	West Marin School
December 13, 2018	-	Tomales High School

All regular Board meetings begin at 5:00 p.m. then recess to closed session. Public session reconvenes at 6:00 p.m.; except for the February meeting which will be held at 8:30 a.m. All regular Board meetings will be on the third Thursday of the month; except for the December meeting, which will be on the second Thursday. An additional meeting has been added on May 24 for the Local Control Accountability Plan (LCAP) Public Hearing.

SPECIAL MEETINGS

Special meetings/workshops/forums will be scheduled on a case-by-case basis as needed.

Adopted by the Board: December 14, 2017

Dear 8th grade families,

It is time to go to Sacramento! We will leave Wednesday, May 30th and return Friday, June 1st by 3pm. This letter contains important information and should be read carefully. We have 5 adult chaperones on the trip. All student and chaperone meals and entrance costs will be paid for on the trip. Students may bring a small amount of money for snacks or souvenirs. Students may bring a cell phone, but no other electronic device.

Please read the Sacramento Field Trip Rules with your student and make sure you understand and agree with them. No student will be allowed to go to Sacramento without a signed Sacramento Field Trip Rules slip.

Emergency Information:

Ms. Cassel's cell phone

415-819-7495

Embassy Suites Sacramento

916-326-5000

What to Bring on Trip:

- Nice clothes to wear during the Capitol Tour (NO sun dresses, shorts, or flip-flops)
- Casual, school appropriate clothes for other times (remember: it will be warm during the day)
- Swimsuit
- A small amount of money for souvenirs and snacks
- An extra change of clothes in case of emergency
- A medium weight jacket or sweater for cool evenings
- Comfortable walking shoes
- Sunscreen, toothbrush, and other toiletries
- Small bag or backpack to carry wallet, etc.

What NOT to Bring on Trip:

- Any item not allowed at school
- Expensive belongings
- Lots of cash

Please sign to indicate that you have received the Sacramento Rules and Itinerary, and that you agree to the rules and allow your child to attend this field trip:

Parent signature

Student signature

SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



May 24, 2018

To: The Board of Trustees
From: Bob Raines, Superintendent
Re: Request for Leave from Sophia Gregaru, Para-educator at Tomales Elementary School

I have attached a request for an unpaid leave from Sophia Gregaru, who works as a para-educator at Tomales Elementary School, in the Middle School Program. She is asking for an unpaid leave for the first semester next year, in order to continue her teaching credential program.

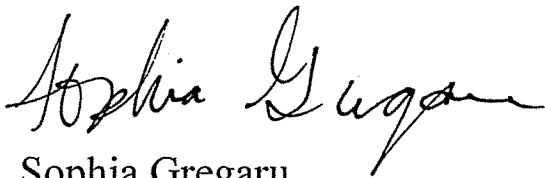
I recommend that the Board approve this request.

Dear Mr. Raines,

5/18/18

I am writing you to request a leave of absence from August 15th through December 21st, 2018. I am currently attending Sonoma State to get my Multiple Subject Credential. Unfortunately, they require I do my student teaching hours at one of their “partner schools.” There is a chance I will be able to do my second semester of student teaching at Tomales. However, if that doesn’t work out, I will write again to request an extension of my leave of absence through the end of the school year. Thank you for your consideration as I continue with my professional development.

Sincerely,

A handwritten signature in cursive script that reads "Sophia Gregaru". The signature is written in black ink and is positioned above the printed name.

Sophia Gregaru



JONES HALL

475 Sansome Street
Suite 1700
San Francisco, CA 94111
t. 415.391.5780
f. 415.276.2088

LEGAL SERVICES AGREEMENT

**BETWEEN THE
SHORELINE UNIFIED SCHOOL DISTRICT AND
JONES HALL, A PROFESSIONAL LAW CORPORATION,
FOR BOND COUNSEL AND DISCLOSURE COUNSEL SERVICES**

THIS AGREEMENT is entered into this ___ day of _____, 2018, is between the SHORELINE UNIFIED SCHOOL DISTRICT (the "District") and JONES HALL, A PROFESSIONAL LAW CORPORATION, San Francisco, California ("Attorneys");

WITNESSETH:

WHEREAS, the District requires the advice and assistance of nationally recognized Bond Counsel and Disclosure Counsel with expertise in rendering legal opinions supporting the legality, validity and tax-exempt status of proposed debt offerings of the District, such as general obligation bonds (the "Bonds"); and

WHEREAS, in particular, the District requires advice in connection with general obligation bond election proceedings and subsequent bond issuances, and other debt financings which the District may undertake from time to time;

WHEREAS, Attorneys are qualified by training and experience to perform the services of Bond Counsel and Disclosure Counsel, and Attorneys are willing to provide such services to District pursuant to this Agreement; and

WHEREAS, the public interest, economy and general welfare will be served by this Agreement;

NOW, THEREFORE, THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

Section 1. Attorney-Client Relationship. Upon execution of this Agreement, the District will be Attorney's client and an attorney-client relationship will exist between the District and Attorneys. Attorneys assume that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interests in this transaction. Attorneys further assume that all other parties understand that in this transaction Attorneys represent only the District, Attorneys are not counsel to any other party, and Attorneys are not acting as an intermediary among the parties. Attorneys' services as bond counsel and disclosure counsel are limited to those contracted for in this Agreement; the District's execution of this Agreement will constitute an acknowledgment of those limitations. Attorneys' representation of the District will not affect, however, our responsibility to render an objective Bond Opinion.

Section 2. Scope of Engagement as Bond Counsel. Attorneys shall perform all of the following services as bond counsel in connection with the authorization, issuance and sale of the Bonds for the purpose of providing financing for school facilities projects:

- a. Consultation and cooperation with the District and District staff to assist in the formulation of a coordinated financial and legal approval and issuance of the Bonds.
- b. Preparation of all legal proceedings for the lawful calling of a bond election in the District, including preparation of a resolution calling a Bond election including a related project list, and advising the District during the election period with respect to appropriate informational and non-partisan activities.
- c. Preparation of all legal proceedings for the authorization, issuance and delivery of voter-approved Bonds by the District; including (a) preparation of a resolution certifying the success of the bond measure, (b) preparation of a resolution of the governing board of the District authorizing the issuance and sale of the Bonds and approving related documents and actions, (c) preparation of all related financing documents, (d) preparation of all documents required for the closing of the issue, (e) supervising the closing, and (f) preparation of all other proceedings incidental to or in connection with the issuance and sale of the Bonds.
- d. Advising the District as to compliance with federal tax law as required to ensure that interest on the Bonds is exempt from federal income taxation.
- e. Upon completion of proceedings to Attorneys' satisfaction, providing a legal opinion (the "Bond Opinion") approving the validity and enforceability of the proceedings for the authorization, issuance and delivery of the Bonds, and stating that interest on the Bonds is (a) excluded from gross income for purposes of federal income taxes and (b) exempt from California personal income taxation. The Bond Opinion will be addressed to the District, and may also be addressed to the underwriter of the Bonds and other participants in the financing. The Bond Opinion shall be modified, as appropriate, if any portion of the Bonds is issued on a taxable basis.
- f. Review those sections of the official statement or other form of offering or disclosure document to be disseminated in connection with the sale of the Bonds involving summary descriptions of the Bonds, the legal proceedings leading to the authorization and sale of the Bonds, the legal documents under which the Bonds will be issued, and federal tax law and securities law provisions applicable to the Bonds, as to completeness and accuracy.
- g. Assist the District in presenting information to bond rating organizations and providers of credit enhancement relating to legal issues affecting the issuance of the Bonds.
- h. Such other and further services as are normally performed by Bond Counsel in connection with similar financings and within the traditional scope of expertise of Bond Counsel.

Attorneys' Bond Opinion will be delivered by Attorneys on the date the Bonds are exchanged for their purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date, will cover certain matters not directly addressed by such authorities, and will represent Attorneys' judgment as to the proper treatment of the Bonds for federal income tax purposes. Attorneys' opinion is not binding on the Internal Revenue Service ("IRS") or the courts. Attorneys cannot and will not give any opinion or assurance about the effect of future changes in the Internal Revenue Code of 1986 (the "Code"), the applicable regulations, the interpretation thereof or the enforcement thereof by the IRS. The District acknowledges that future legislation, if enacted into law, or clarification of the Code may cause interest on the Bonds to be subject, directly or indirectly, to federal income taxation, or otherwise prevent owners of the Bonds from realizing the full current benefit of the tax status of such interest. The introduction or enactment of any such future legislation or clarification of the Code may also affect the market price for, or marketability of, the Bonds. Attorneys will express no opinion regarding any pending or proposed federal tax legislation.

In rendering the Bond Opinion, Attorneys will rely upon the certified proceedings and other certifications of public officials and other persons furnished to Attorneys without undertaking to verify the same by independent investigation, and Attorneys will assume continuing compliance by the District with applicable laws relating to the Bonds.

Section 3. Scope of Engagement as Disclosure Counsel. Attorneys shall perform all of the following services as disclosure counsel in connection with the issuance and sale of the Bonds:

- a. Prepare the disclosure document to be reviewed by potential Bond investors, known as the Official Statement (both preliminary and final), or other disclosure documents in connection with the offering of the Bonds.
- b. Confer and consult with the officers and administrative staff of the District as to matters relating to the Official Statement.
- c. Facilitate the review and discussion of the Official Statement as deemed necessary by Attorneys for the proper exercise of their due diligence with respect to the Official Statement.
- d. On behalf of the District, prepare the bond purchase contract or official notice of sale pursuant to which the Bonds will be sold and a continuing disclosure certificate of the District to assist the underwriter with complying with Securities and Exchange Commission Rule 15c2-12.
- e. Subject to the completion of proceedings to the satisfaction of Attorneys, provide a letter of Attorneys addressed to the District and the underwriter that, although Attorneys are not passing upon and do not assume any responsibility for the accuracy, completeness or fairness of the statements contained in the Official Statement and make no representation that Attorneys have independently verified the accuracy, completeness or fairness of any such statements, no facts have come to Attorneys' attention that cause Attorneys to believe that the Official

Statement (except for any financial and statistical data and forecasts, numbers, estimates, assumptions and expressions of opinion, and information concerning the Bond Insurance Policy and the Insurer, and information concerning the Depository Trust Company and the book-entry system for the Bonds, contained or incorporated by reference in the Official Statement and the appendices to the Official Statement, which Attorneys will expressly exclude from the scope of this sentence) as of the date of the Official Statement or the date hereof contains any untrue statement of a material fact or omits to state any material fact necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading.

Section 4. Excluded Services. Our duties in this engagement are limited to those expressly set forth above in Section 2 and Section 3, except as expressly set forth in a written amendment to this Agreement. Among other things, our duties do not include:

- a. Preparing requests for tax rulings from the Internal Revenue Service, or "no-action" letters from the Securities and Exchange Commission.
- b. Preparing blue sky or investment surveys with respect to the Bonds, or performing research regarding the District's past compliance with regard to prior undertakings pursuant to Securities and Exchange Commission Rule 15c2-12, if any.
- c. Drafting state constitutional or legislative amendments.
- d. Pursuing test cases or any other litigation, such as validation actions, or legal challenges which arise during the election proceedings.
- e. Making an investigation or expressing any view as to the creditworthiness of the District or the Bonds.
- f. After Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking under Securities and Exchange Commission Rule 15c2-12.
- g. Representing the District in Internal Revenue Service examinations, audits or inquiries, or Securities and Exchange Commission investigations.
- h. After Closing, unless specifically requested to do so by the District, and agreed to by Attorneys, providing continuing advice to the District or any other party concerning any actions that need to be taken regarding the Bonds; e.g., actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g., our engagement does not include rebate calculations for the Bonds).
- i. Reviewing or opining on the business terms of, validity, or federal tax consequences of any investment agreement that the District may choose as an investment vehicle for the proceeds of the Bonds, unless the

District and Attorneys agree on the terms of such review and compensation for such review.

- j. Reviewing or opining on the business terms of, validity, or federal tax consequences of any derivative financial products, such as an interest rate swap agreement, that the District may choose to enter into in connection with the issuance of the Bonds, unless the District and Attorneys agree on the terms of such review and compensation for such review.
- k. Reviewing, advising or opining on service contracts relating to bond projects such as architect contracts, construction contracts or the methods of obtaining said services, or providing advice or opining on or reviewing applications relating to federal or state grant programs or other matching fund programs.
- l. Providing advice on financial structuring, market timing or size of the proposed bond issue, other than with respect to legal considerations.
- m. Addressing any other matter not specifically set forth above that is not required to render our Bond Opinion.

Section 5. Conflicts; Prospective Consent. Attorneys represent many political subdivisions, investment banking firms and financial advisory firms. It is possible that during the time that Attorneys are representing the District, one or more of Attorneys present or future clients will have transactions with the District. It is also possible that Attorneys may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Bonds. Attorneys do not believe such representation, if it occurs, will adversely affect Attorneys' ability to represent you as provided in this Agreement, either because such matters will be sufficiently different from the issuance of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. Execution of this Agreement will signify the District's consent to Attorneys' representation of others consistent with the circumstances described in this paragraph.

Section 6. Compensation. The following fees apply to the legal services rendered hereunder:

(a) **Bond Counsel Services: Pre-Election Proceedings.** For the services of Attorneys performed in connection with the calling of a bond election and providing legal advice during the period leading up and until the election, the District shall pay Attorneys a flat fee of \$5,000.

(b) **Bond Counsel and Disclosure Counsel Services: Bond Issuance.** For the services of Attorneys listed in Section 2 as Bond Counsel and Section 3 as Disclosure Counsel, the fee shall be a flat fee of \$50,000 per series of bonds issued. The District shall reimburse Attorneys for expenses incurred, such as travel and preparation of bond transcripts, which shall be capped at \$2,500 per series.

To the extent Client requires Bond Counsel and/or Disclosure Counsel services in connection with other financings not described herein which Attorneys are qualified to provide, this Agreement may be supplemented by addenda providing the applicable fee and scope of services.

The fees identified herein are not set by law but are negotiable between Attorneys and the District.

Section 7. Responsibilities of the Client.

(a) General. The Client will cooperate with Attorneys and furnish Attorneys with certified copies of all proceedings taken by the Client, or otherwise deemed necessary by Attorneys to render an opinion upon the validity of the proceedings. During the course of this engagement, Attorneys will rely on Client to provide Attorneys with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. Attorneys are not responsible for costs and expenses incurred incidental to the actual issuance and delivery of the Bonds, including the cost of preparing certified copies of proceedings required by Attorneys in connection with the issuance of the Bonds, and printing and publication costs.

(b) Federal Tax Law-Related Responsibilities. The Code imposes various restrictions, conditions and requirements relating to the exclusion from gross income for federal income tax purposes of interest on obligations such as the Bonds. As a condition of Attorneys issuing their opinion, you will be required to make certain representations and covenants to comply with certain restrictions designed to insure that interest on the Bonds will not be included in federal gross income. Inaccuracy of these representations or failure to comply with these covenants may result in interest on the Bonds being included in gross income for federal income tax purposes, possibly from the date of original issuance of the Bonds. Attorneys' opinion will assume the accuracy of these representations and compliance with these covenants. Attorneys will not undertake to determine (or to inform any person) whether any actions taken (or not taken) or events occurring (or not occurring) after the date of issuance of the Bonds may adversely affect the value of, or the tax status of interest on, the Bonds. In this regard, Client agrees to familiarize itself with the relevant requirements and restrictions necessary for the Bonds to qualify for exemption from federal income taxation and to exercise due diligence both before and after issuance of the Bonds in complying with these requirements.

Section 8. Independent Contractor. Attorneys will act as an independent contractor in performing the services required under this Agreement, and under no circumstances shall Attorneys be considered an agent, partner, or employee of the Client.

Section 9. Assignment. Attorneys may not assign their rights or delegate their obligations under this Agreement, in whole or in part, except with the prior written consent of the Client.

Section 10. Termination of Agreement.

(a) Termination by Client. This Agreement may be terminated at any time by the Client with or without cause upon written notice to Attorneys.

(b) Termination by Attorneys. This Agreement may be terminated by Attorneys upon 15 days' written notice to Client if Client fails to follow written legal advice given by Attorneys.

(c) Consequences of Termination. In the event of termination, all finished and unfinished documents shall at the option of the Client become its property and shall be delivered to the Client by Attorneys.

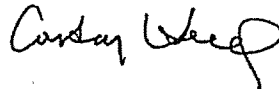
* * * * *

IN WITNESS WHEREOF, the District and Attorneys have executed this Agreement as of the date first above written.

SHORELINE UNIFIED SCHOOL DISTRICT

By _____
Superintendent

JONES HALL, A PROFESSIONAL LAW CORPORATION



Courtney L. Jones, Shareholder

SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



May 24, 2018

To: The Board of Trustees
From: Bob Raines, Superintendent
Re: Revised LCAP for 2018-19

Attached, you will find a summary of the results of the planned actions to implement the goals listed in the District's 2017-18 Local Control Accountability Plan. Those goals are:

Key to color codes

goal
All students will meet high academic standards and be college and career ready.

original proposed action results

goal	topic	data/metrics	action 2017-18	action 2018-19	action 2019-20
Student Writing (ELA)		% of students at 3 of 4 on district assessment % of students at standard caaspp	published district rubrics, prompts, and standards distributed	district wide writing assessment and collaborative scoring	evaluate and possibly modify district writing assessment system.
	Learning wednesdays/collaboration wednesdays	# of collaboration days # of collaborative plans	not yet completed Hold four "collaborative Wednesdays" district wide with an established and published goal THS had 8 collaborative days, wms/Inv and tes/bbs none	solidify notetaking and summarization strategies start on the rubrics, prompts and assessments hold monthly "collaborative wednesdays" district wide There will be six collaborative days per site, covered by substitute teachers and support staff	evaluate and possibly expand "collaborative wednesdays"
	Grade Level Benchmarks	% of students at standard caaspp progress on benchmarks once developed	beginning with 3rd grade, build K-12 reading standards and benchmarks reading standards have been identified, but benchmark assessments have not been identified	Identify and implement K-12 reading benchmark assessments pilot and determine reading assessment, K-5 and 6-12? 6-8?	evaluate and possibly modify reading benchmarks
NGSS		scores on caaspp science	beginning with for 12th grade, build high school grade level standards. completed english and social studies, piloted in math	develop high school level standards benchmark assessments to be developed in math, science	evaluate and possibly modify high school grade level standards and benchmark assessments
			beginning with 3rd grade, build K-12 math standards and benchmarks piloted in HS math,	Identify and implement K-12 math benchmark assessments develop K-12 standards and benchmark assessments	evaluate and possibly modify math benchmarks
PBL			Identify K-12 ngss science scope and sequence, and adopt "curriculum" piloted some digital instructional materials	Implement adopted K-12 science curriculum develop a K-12 scope and sequence	Identify additional support for teachers to implement K-12 science curriculum
		# of PBL projects	Identify, communicate and train teachers on PBL principles and standards for SUSD efforts in progress	all teachers implement at least one project-based learning project Identify, communicate and train teachers on PBL principles and standards for SUSD Identify the components of quality PBL, perhaps in isolation, with teaching staff	all students complete at least two projects a year

Safe and supportive school culture				<p>convene cert/class task force to develop recommendations and actions to implement restorative discipline practice did not do this</p> <p>Increased use of restorative counseling, in house suspension</p>	<p>Implement recommendations of task force</p> <p>evaluate and revise implementations</p>
Restorative Practices		<p># of suspensions</p> <p># of discipline referrals</p> <p># of bus suspensions</p>		<p>develop a handbook explanation of restorative practices</p> <p>develop common discipline practices across the district</p> <p>district wide approach to restorative discipline, perhaps community circles?</p>	
Student Voice		<p># of student recommendations</p> <p># of student recommendations implemented</p>		<p>develop and implement a system of periodic surveys that incorporate student voice in decision making (cafeteria, common areas, etc.)</p> <p>periodic surveys, youth truth survey students indicated interests in alternatives at recess, changes in food, drives staff conversations</p> <p>explore existing models for school-based student wellness centers and develop a proposal for SUSD</p> <p>working with SWAC, identify and adopt a digital citizenship curriculum</p> <p>Not completed</p>	<p>extend a system of periodic surveys that incorporate student voice in decision making (cafeteria, common areas, etc.)</p> <p>continue to solicit student opinions and report student survey results at board meetings</p> <p>Implement student wellness center based on proposal from year one</p> <p>publish a mission statement, develop a proposal</p> <p>fully implement digital citizenship curriculum and evaluate the success</p> <p>identify and adopt a digital citizenship curriculum</p> <p>Continue to redesign routes with attention to shortening the median length of routes</p> <p>consider designs for shorter routes</p>
Student Wellness		<p># of incidents of drug or alcohol use among students</p> <p># of self referrals to counseling</p> <p># of cyber bullying incidents</p> <p># of inappropriate uses of digital tech</p>		<p>conduct annual re-design of bus routes with intention to shorten routes</p> <p>not done this year</p>	<p>evaluate success of student wellness center and revised the model as needed</p> <p>evaluate and revise digital citizenship curriculum and implement revisions</p> <p>Continue to redesign routes with attention to shortening the median length of routes</p>
Transportation		<p>average (median) length of routes</p>			
Safe and adequate facilities					
Short term facilities		<p># of repair work orders</p> <p>median time from submission of work order to completion</p> <p># of maintenance/custodial WC claims</p> <p># of maintenance/custodial sick days</p>		<p>develop and implement a formula for staffing custodial/skilled maintenance at each site</p> <p>not completed this year</p>	<p>continue to evaluate success of staffing formula and revise if necessary</p> <p>develop staffing formula</p>
Long term facilities needs		<p># of meetings of facility committee</p> <p>development of a long-range plan</p>		<p>Develop a long-term facility plan</p> <p>In process</p>	<p>continue to implement a long-term facility plan</p>
Classroom furniture		<p># of grants submitted</p>		<p>offer teachers RFP for new classroom furniture that will "change instruction," purchase furniture</p>	<p>continue to offer RFP's for new classroom furniture</p>

	# of grants awarded	did it, two week window	continue it, window in august september
	# of observable changes (principals)	evaluate pilot at TES (with the custodial staff), modify if needed and expand to one more site	continue to evaluate efforts at existing sites; modify if needed, and expand to all sites.
Zero Waste	lbs. of trash going to landfill	expand to one more site	continue at TES, green teams at WMS
	# of school gardens and school farms	doing well	THS
	# of students participating in garden/farm programs	maintain current school gardens, and begin THS school farm project	incorporate school gardens and school farm in academic programs (NGSS and PBL) at all sites
School Farm and gardens		gardens, OK at WMS, not at TES, stop and start at THS	continue to develop academic connections for school gardens and school farm
improve parent and community involvement			
Family Centers	# of parents utilizing family center	increase number of families connected to the school through the family centers	continue to increase the number of families connected to the school through the family centers
	# of referrals to services	good, continuing	continue
	# of "community" uses of family center		
Adult ESL Classes	# of participants in the classes	evaluate program success while offering a full year of adult ESL classes in two locations in the district	based on recommendations from year one, modify the program, and continue to offer adult esi classes
	# of requests for additional/different classes	offered full year of adult ESL	considering GED and possible home care certification
Translation services	# of translated documents sent home	efficiently and effectively translate communications and meetings when necessary	continue to offer efficient and effective translation
	median time from submission of request for translation to receipt of translated document	reducing reliance on language people, google translate and translator	continue
	# of translated digital communications		
	# of translated meetings		
Communication plan	# of hits/retweets/shares	develop and implement a communication plan that incorporates traditional and digital media	continue to evaluate and revise the communication plan as necessary
	# of responses to printed communications	initial steps, but no overall plan	continue
	# of posts and tweets		
Parent education plan	# of parent education offerings	survey parents to determine priority parent education topics for one parent education offering at each site	continue to survey parents for priority topics to offer between one and three parent education offerings per site
	# of parents attending parent ed offerings	at all sites, responsive to parents	continues